



Coe Lanie



RICHARDS BAY

Procedure No.	SOP 03 TT
Revision	0
Pages	1 OF 2

SOP 03 TT- TREE TRIMMING AND CLEARING SAFETY

TABLE OF CONTENTS

1. PURPOSE	2
2. SCOPE	2
3. RESPONSIBILITY, ACCOUNTABILITY AND AUTHORISATION	2
4. DEFINITIONS & ABBREVIATIONS.....	2
5. SAFETY, HEALTH, ENVIROMENTAL & QUALITY	2
6. PROCEDURE.....	2
7. RECORDS.....	2

REVISION SHEET

REVISION NUMBER	SUBJECT OF REVISION	PAGE NUMBER	EFFECTIVE DATE
0	New Procedure	All	16/07/2010

ENDORSEMENT

	DESIGNATION	DATE	SIGNATURE
REVIEWED BY	OWNER	16/07/10	
CHECKED BY	OWNER	16/07/10	
APPROVED BY	OWNER	16/07/10	

To ensure the safe operating when conducting tree felling

2. SCOPE

Applies to all tree felling employees

3. RESPONSIBILITY, ACCOUNTABILITY AND AUTHORISATION

The Supervisor /employee to be convinced that the procedure poses no threat to himself, other people or surrounding buildings.

4. DEFINITIONS & ABBREVIATIONS

Non

5. SAFETY, HEALTH, ENVIROMENTAL & QUALITY

ALWAYS WEAR PERSONAL PROTECTIVE EQUIPMENT (Safety goggles, hearing protection, and safety harnesses on heights

6. PROCEDURE

1. Before climbing any tree, employee must thoroughly inspect the tree and its surroundings to acquaint themselves with all possible hazards. They shall see that sufficient help, protective equipment, and tools are available, and that they are used to protect themselves, the public, equipment, or property.
2. Proper tools shall be used and maintained in good condition. Only good grade nonconductive rope shall be used. The smallest size rope permitted in tree work shall be ½ inch in diameter.
3. Suitable clothing shall be worn by an employee doing continuous tree trimming. In general, the clothing recommended is:
 - 3.1. Insulated hard hats
 - 3.2. High-topped shoes or boots
 - 3.3. Gloves
 - 3.4. Snug-fitting jackets (sleeves will be kept rolled down at all times.
4. All tree workers shall be able to tie the common knots and know when to use them.
5. Trees shall not be worked on when wet due to slippery condition of bark. Electrical hazards are also greater in wet trees
6. Trees shall not be worked on during high winds, or when a lightning storm is approaching or in progress. Workers shall not stay beneath trees during lightning storms.
7. Danger signs, flags, or cones shall be placed on sidewalks, roadways or streets where any type of tree work is being done. Dangerous areas must be roped off.
8. All tree workers shall use standard lifelines or belts and safety straps at all times when working off the ground.
9. When safety slings and lifelines are used, every rope must be thoroughly inspected before each use. Discard any unsafe or questionable rope.
10. Rope, which has become wet, shall be dried thoroughly before being stored.
11. All rope shall be kept coiled when not in use. It shall never be stored or transported where sharp tools may cut it.
12. Rope must never be dragged over rough surfaces. Avoid sharp bends over unyielding objects.

7. RECORDS

None