



Coe'Lanie



RICHARDS BAY

Procedure No.

SOP 02 LM

Revision

0

Pages

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SOP 02 LM- LAWNMOWER

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REVISION SHEET

REVISION NUMBER	SUBJECT OF REVISION	PAGE NUMBER	EFFECTIVE DATE
0	New Procedure	All	16/07/2010

ENDORSEMENT

	DESIGNATION	DATE	SIGNATURE
REVIEWED BY	OWNER	16/07/10	
CHECKED BY	OWNER	16/07/10	
APPROVED BY	OWNER	16/07/10	



EYE & HEARING PROTECTION MUST BE WORN



PROTECTIVE CLOTHING MUST BE WORN



FOOT PROTECTION MUST BE WORN



HAND PROTECTION MUST BE WORN

To ensure the safe operating of a lawnmower

2. SCOPE

Applies to all lawnmower operators

3. RESPONSIBILITY, ACCOUNTABILITY AND AUTHORISATION

The Supervisor /operator to be convinced that the procedure poses no threat to himself, other people, surrounding buildings and or vehicles.

4. DEFINITIONS & ABBREVIATIONS

None

**5. SAFETY, HEALTH, ENVIROMENTAL & QUALITY
ALWAYS WEAR PERSONAL PROTECTIVE**

6. PROCEDURE

1. Employees will be properly and thoroughly trained before attempting to do any work with a lawnmower.
2. Thoroughly inspect the lawnmower every morning before each shift starts, controls, blades, pull start rope, petrol ECT. Keep guards, shields, and safety devices in place and functional.
3. Inspect the area and remove foreign objects.
4. ALWAYS use both hands when starting a lawnmower, one to hold the machine and the other to pull the starter rope.
5. Keep everyone away from area of operations.
6. ALWAYS start it on the ground on a stable surface.
7. ALWAYS use both hands to control the lawnmower. Always walk; never run with the mower.
8. Check the lawn first for objects that shouldn't be there: bottles, stones, etc. Propelled objects cause many lawn mower-related injuries.
9. Wear proper clothing when operating the push mower, such as full-length pants, leather soled shoes or boots.
10. Set wheel height **prior** to starting the engine.
11. When refuelling always stop the engine and let it cool down.
12. Keep face, hands and feet away from the mower housing and cutter blade when the engine is running. Stay behind the handle until the engine stops.
13. Shut the engine off and wait until moving parts are stopped before attempting to unclog the chute or bottom of the machine.
14. If you strike a foreign object or if the mower vibrates abnormally, stop the engine and remove the wire from the spark plug. Then check mower for damage and make repairs.
15. To reduce fire hazards, keep the engine free from oils or grease.

7. RECORDS

None